

Digital Prepress Operator (Contract)

Company Overview:

The Look Company specializes in providing world-class visual engagement solutions for sport, retail, and commercial clients around the globe. We are a high-energy, fast-paced organization that thrives on innovation, collaboration, and results. As we continue to grow, we are looking for a driven individual to help lead our production efforts and support our expanding operations.

At The Look Company, we value creativity, teamwork, and a can-do spirit. We offer the chance to grow with a global company that rewards initiative, supports professional development, and fosters a culture of belonging and excellence.

Position Overview: Contract, full-time

Hours of Work: Day shift, Monday to Friday, 8:00 am – 4:00 pm

Location: On-site, 343 Saunders Rd, Barrie, Ontario

We are seeking a skilled Digital Prepress Operator on a contract basis to support large-scale print production for a major North American sporting event (FIFA 2026). The Digital Prepress Operator plays a key role in supporting the production and design team by preparing digital artwork for print and ensuring files are accurate, press-ready, and aligned with customer specifications. The ideal candidate is detail-oriented, organized, and eager to grow their skills in a fast-paced print environment. This position provides an excellent opportunity to gain hands-on experience in both creative design and the technical aspects of print production.

Why Join Us:

- Be part of a large scale, multi venue, internationally recognized sporting event (FIFA 2026)
- Short-term, high-profile contract opportunity ideal for candidates seeking challenging, impactful work.
- Opportunity to see your large-format print work installed in stadiums, non competition venues, and event locations across North America.
- Work in a dynamic, fast-paced environment alongside experienced production teams.
- Learn from industry leaders and gain exposure to large-scale event production logistics.

Job Duties (include and are not limited to):

- Prepare and optimize digital artwork for print production
- Preflight all incoming files to verify fonts, images, resolution, and print readiness

- Manage colour profiles and apply Pantone colours to maintain colour accuracy across devices
- Create imposition layouts, tiling, and other layout adjustments for large-format output
- Set up files with correct bleed, trim, and safe-area requirements
- Prepare files for production using RIP software to ensure proper processing and output
- Normalize files and ensure they meet all print specifications
- Work closely with production teams to ensure accuracy and timely output; Identify and resolve potential issues in digital files prior to production.
- Coordinate proofing processes by following up with Customer Service Representatives; Retrieve customer-submitted files via online systems or email.
- Plan and schedule work to meet customer deadlines, proactively monitoring timelines and flagging potential delays to management; Adhere to company procedures and workflows as outlined in internal manuals.
- Perform additional duties as assigned.

Qualifications & Requirements

- Bachelor's Degree or College Diploma/Certificate in Graphic Design, Digital Media, or a related field.
- 1 year of experience in a similar role preferred, preferably in a print environment.
- Proficiency in Adobe Creative Suite (Illustrator, Photoshop, InDesign) and Microsoft Office applications is a must.
- Ability to thrive in a fast-paced, deadline-driven environment with a commitment to delivering high-quality work.

Benefits:

- Company events
- Casual dress
- On-site parking

We believe a diverse workforce makes a difference. We are an Equal Opportunity Employer. We appreciate the interest of all applicants, however, only those selected for an interview will be contacted.

If you are interested to learn more or in applying for this position, please apply through our website at: <https://experience.thelookcompany.com/careers>